

**Government of West Bengal**  
**Office of the Project Officer cum District Welfare Officer**  
**Backward Classes Welfare**  
**Siliguri**

(at Shibmandir, PO. Kadamtala, Dist. Darjeeling. PIN 734011)

Phone : 0353-2582006/2582001 : Fax : 0353-2582006 : Email : slgpodwo@yahoo.com.

**NOTICE**

It is hereby notified that the online application is invited for the following vacancies mentioned below in connection with implementation of various e-Governance Project by the Backward Classes Welfare Department, Govt. of West Bengal.

Name of the Post	Monthly Remuneration	No. of Vacancy	Reservation
Data Entry Operator	Rs.11,000/- per month (consolidated)	02	UR-01 SC-01

**Eligibility Criteria:**

- Age : Not more than 40 years as on 01.01.2017. Relaxation of age will be given to SC/ST/OBC candidates as per govt. norms.
- Essential Qualification : Degree in Graduation with Certificate in Computer Application.
- Recruitment Procedure : The selection of Data Entry Operators will be made strictly on the basis of Merit List prepared on the basis of results of Selection Test comprising of Written Examination (50 marks, objective type, OMR sheet based basically to test the candidate's competency in computer), Trade Test (35 marks) and Interview (15 marks).
- Tenure of Service : The engagement shall be purely temporary on contractual basis for a period of 1(one) year only. The renewal of the post will be guided by the G.O. No.1774-BCW/5E-04/2014 Dated. 29.05.2017.
- Last Date of Application : Candidate would submit online application through the website: [www.siliguri.gov.in](http://www.siliguri.gov.in) from **27.07.2017 to 10.08.2017**. No application will be received after 5.00 P.M. on **10.08.2017**. Only online application will be accepted.
- Date of Examination : **20.08.2017**.
- Venue of Examination : Venue of Examination will be communicated through online Admit Card.
- Date of download of online Admit Card : **16.08.2017 to 19.08.2017**.

The candidates are advised to follow the website [www.siliguri.gov.in](http://www.siliguri.gov.in) closely. All the information related to selection process will be uploaded in the afore said website from time to time.

**Enclosure to be submitted along with the application:**

- Proof of Age - self attested copy of certificate issued by WBBSE & other recognized board of examination.
- Educational Qualification – self attested copy of certificate in support of essential qualification.
- Experience- self attested copy of certificate in support of experience.
- Photograph- Passport size photo self attested on the space in the format.

*Kanwar*, 20.07.17  
Project Officer-cum-D.W.O.  
Backward Classes Welfare  
Siliguri.

**PROJECT OFFICER-CUM-D.W.O**  
**B.C.W., Siliguri**

Memo No. 972 /1(6) /BCW.

Dated.20.07.2017.

Copy forwarded for information and taking necessary action to:

- 1) The District Magistrate, Darjeeling.
- 2) The Addl. Executive Officer, Siliguri Mahakuma Parishad, Siliguri.
- 3) The Sub-Divisional Officer, Siliguri.
- 4) The Sub-Divisional Information and Cultural Officer, Siliguri at Collegepara, Siliguri, Darjeeling.
- 5) The SC'D" & DIO, NIC, Siliguri, Uttarkanya with a request to display the notice in the website.
- 6) Office Notice Board.

*Signature* 20.07.17

Project Officer-cum-D.W.O.  
Backward Classes Welfare  
Siliguri.